

# SMALL RESIDENTIAL INCOME PROPERTY APPRAISAL REPORT

File No. \_\_\_\_\_

SUBJECT	Property Address _____	City _____	State _____	Zip code _____
	Legal Description _____	County _____		
	Assessor's Parcel No. _____	Tax Year _____	R.E. Taxes \$ _____	Special Assessments \$ _____
	Neighborhood or Project Name _____	Map Reference _____	Census Tract _____	
	Borrower _____	Current Owner _____	Occupant <input type="checkbox"/>	Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant <input type="checkbox"/>
	Property rights appraised <input type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/>	Project Type <input type="checkbox"/> PUD <input type="checkbox"/> Condominium <input type="checkbox"/>	HOA \$ _____ /Mo.	
	Sales Price \$ _____	Date of Sale _____	Description and \$ amount of loan charges/concessions to be paid by seller _____	
	Lender/Client _____	Address _____		
	Appraiser _____	Address _____		

NEIGHBORHOOD	Location <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural	<b>Predominant Single Family Occupancy</b> <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant (0-5%) <input type="checkbox"/> Vacant (over 5%)	<b>Single family housing</b> PRICE \$ (000)      AGE (yrs) _____ Low _____ _____ High _____ _____ Predominant _____		<b>Predominant 2-4 Family Occupancy</b> <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant (0-5%) <input type="checkbox"/> Vacant (over 5%)	<b>2-4 family housing</b> PRICE \$ (000)      AGE (yrs) _____ Low _____ _____ High _____ _____ Predominant _____			
	Built up <input type="checkbox"/> Over 75% <input type="checkbox"/> 25-75% <input type="checkbox"/> Under 25%		<input type="checkbox"/> Owner			<input type="checkbox"/> Owner			
	Growth rate <input type="checkbox"/> Rapid <input type="checkbox"/> Stable <input type="checkbox"/> Slow		<input type="checkbox"/> Tenant			<input type="checkbox"/> Tenant			
	Property values <input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Declining		<input type="checkbox"/> Vacant (0-5%)			<input type="checkbox"/> Vacant (0-5%)			
	Demand/supply <input type="checkbox"/> Shortage <input type="checkbox"/> In balance <input type="checkbox"/> Over supply		<input type="checkbox"/> Vacant (over 5%)			<input type="checkbox"/> Vacant (over 5%)			
	Marketing time <input type="checkbox"/> Under 3 mos. <input type="checkbox"/> 3-6 mos. <input type="checkbox"/> Over 6 mos.								
	Typical 2-4 family bldg. Type _____		No. stories _____	No. units _____		Age _____ yrs.	<b>Present land use %</b> One family _____ 2-4 family _____ Multi-family _____ Commercial _____ (      )		<b>Land use change</b> <input type="checkbox"/> Not likely <input type="checkbox"/> Likely <input type="checkbox"/> In process to: _____
	Typical rents \$ _____ to \$ _____		<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Declining						
	Est. neighborhood apt. vacancy _____ %		<input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Declining						
	Rent controls <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Likely		If yes or likely, describe _____						

**Note: Race and the racial composition of the neighborhood are not appraisal factors.**  
 Neighborhood boundaries and characteristics: \_\_\_\_\_

Factors that affect the marketability of the properties in the neighborhood (proximity to employment and amenities, employment stability, appeal to market, etc.): \_\_\_\_\_

The following available listings represent the most current, similar, and proximate competitive properties to the subject property in the subject neighborhood. This analysis is intended to evaluate the inventory currently on the market competing with the subject property in the subject neighborhood and recent price and marketing time trends affecting the subject property. (Listings outside the subject neighborhood are not considered applicable). The listing comparables can be the rental or sale comparables if they are currently for sale.

ITEM	SUBJECT	COMPARABLE LISTING NO. 1	COMPARABLE LISTING NO. 2	COMPARABLE LISTING NO. 3
Address				
Proximity to subject				
Listing price	\$ _____	<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$ _____	<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$ _____	<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$ _____
Approximate GBA				
Data source				
# Units/Tot. rms./BR/BA	_____	_____	_____	_____
Approximate year built	_____	_____	_____	_____
Approx. days on market	_____	_____	_____	_____

Comparison of listings to subject property: \_\_\_\_\_

Market conditions that affect 2-4 family properties in the subject neighborhood (including the above neighborhood indicators of growth rate, property values, demand/supply, and marketing time) and the prevalence and impact in the subject market area regarding loan discounts, interest buydowns and concessions, and identification of trends in listing prices, average days on market and any change over past year, etc.: \_\_\_\_\_

SITE	Dimensions _____	Topography _____
	Site area _____	Corner lot <input type="checkbox"/> No <input type="checkbox"/> Yes
	Specific zoning classification and description _____	Size _____
	Zoning compliance <input type="checkbox"/> Legal <input type="checkbox"/> Legal nonconforming (Grandfathered use) <input type="checkbox"/> Illegal <input type="checkbox"/> No zoning	Shape _____
	Highest and best use as improved: <input type="checkbox"/> Present use <input type="checkbox"/> Other use (explain) _____	Drainage _____
		View _____
		Landscaping _____
		Driveway _____
		Apparent easements _____
		FEMA Special Flood Hazard Area <input type="checkbox"/> Yes <input type="checkbox"/> No

COMMENTS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 15%;">Utilities</th> <th style="width: 15%;">Public</th> <th style="width: 15%;">Other</th> <th style="width: 15%;">Off-site Improvements</th> <th style="width: 15%;">Type</th> <th style="width: 15%;">Public</th> <th style="width: 15%;">Private</th> </tr> <tr> <td>Electricity</td> <td><input type="checkbox"/></td> <td>_____</td> <td>Street</td> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Gas</td> <td><input type="checkbox"/></td> <td>_____</td> <td>Curb/gutter</td> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water</td> <td><input type="checkbox"/></td> <td>_____</td> <td>Sidewalk</td> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Sanitary sewer</td> <td><input type="checkbox"/></td> <td>_____</td> <td>Street lights</td> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Storm sewer</td> <td><input type="checkbox"/></td> <td>_____</td> <td>Alley</td> <td>_____</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Utilities	Public	Other	Off-site Improvements	Type	Public	Private	Electricity	<input type="checkbox"/>	_____	Street	_____	<input type="checkbox"/>	<input type="checkbox"/>	Gas	<input type="checkbox"/>	_____	Curb/gutter	_____	<input type="checkbox"/>	<input type="checkbox"/>	Water	<input type="checkbox"/>	_____	Sidewalk	_____	<input type="checkbox"/>	<input type="checkbox"/>	Sanitary sewer	<input type="checkbox"/>	_____	Street lights	_____	<input type="checkbox"/>	<input type="checkbox"/>	Storm sewer	<input type="checkbox"/>	_____	Alley	_____	<input type="checkbox"/>	<input type="checkbox"/>	FEMA Zone _____ Map Date _____ FEMA Map No. _____
	Utilities	Public	Other	Off-site Improvements	Type	Public	Private																																					
	Electricity	<input type="checkbox"/>	_____	Street	_____	<input type="checkbox"/>	<input type="checkbox"/>																																					
	Gas	<input type="checkbox"/>	_____	Curb/gutter	_____	<input type="checkbox"/>	<input type="checkbox"/>																																					
	Water	<input type="checkbox"/>	_____	Sidewalk	_____	<input type="checkbox"/>	<input type="checkbox"/>																																					
	Sanitary sewer	<input type="checkbox"/>	_____	Street lights	_____	<input type="checkbox"/>	<input type="checkbox"/>																																					
	Storm sewer	<input type="checkbox"/>	_____	Alley	_____	<input type="checkbox"/>	<input type="checkbox"/>																																					
	Comments (apparent adverse easements, encroachments, special assessments, slide areas, illegal or legal nonconforming zoning, use, etc.): _____																																											
	_____																																											
	_____																																											
_____																																												



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At least three rental comparables should be reported and analyzed in this section. The rental comparables should represent the most current rental information on properties as similar and proximate to the subject property as possible. (This comparison is based on current rental data, therefore, the rental comparables typically are not the same comparables used in the sales comparison analysis.) The appraisal report should assure the reader that the units and properties selected as comparables are comparable to the subject property (both the units and the overall property) and accurately represent the rental market for the subject property (unless otherwise stated within the report).

ITEM	SUBJECT	COMPARABLE RENTAL NO. 1					COMPARABLE RENTAL NO. 2					COMPARABLE RENTAL NO. 3							
Address																			
Proximity to subject																			
Lease dates (if available)																			
Rent survey date																			
Data source																			
Rent concessions																			
Description of property-units, design, appeal, age, vacancies, and conditions	No. Units	No. Vac.	No. Units	No. Vac.	Yr. Blt.:	No. Units	No. Vac.	Yr. Blt.:	No. Units	No. Vac.	Yr. Blt.:								
	Yr. Blt.:																		
Individual unit breakdown	Rm. Count			Size	Rm. Count			Size	Total	Rm. Count			Size	Total	Rm. Count			Size	Total
	Tot	Br	Ba	Sq. Ft.	Tot	Br	Ba	Sq. Ft.	Monthly Rent	Tot	Br	Ba	Sq. Ft.	Monthly Rent	Tot	Br	Ba	Sq. Ft.	Monthly Rent
Utilities, furniture, and amenities included in rent																			
Functional utility, basement, heating/cooling, project amenities, etc.																			

COMPARABLE RENTAL DATA

Analysis of rental data and support for estimated market rents for the individual subject units (including the adjustments used, the adequacy of comparables, rental concessions, etc.)

**Subject's rent schedule** The rent schedule reconciles the applicable indicated monthly market rents to the appropriate subject unit, and provides the estimated rents for the subject property. The appraiser must review the rent characteristics of the comparable sales to determine whether estimated rents should reflect actual or market rents. For example, if actual rents were available on the sales comparables and used to derive the gross rent multiplier (GRM), actual rents for the subject should be used. If market rents were used to construct the comparables' rents and derive the GRM, market rents should be used. The total gross estimated rent must represent rent characteristics consistent with the sales comparable data used to derive the GRM. The total gross estimated rent is not adjusted for vacancy.

Unit	LEASES		No. Units Vacant	ACTUAL RENTS			Total Rents	ESTIMATED RENTS		
	Lease Date			Per Unit		Total Rents		Per Unit		Total Rents
	Begin	End		Unfurnished	Furnished			Unfurnished	Furnished	
				\$	\$	\$	\$	\$	\$	
						\$			\$	

Other monthly income (itemize) \_\_\_\_\_ \$  
 Vacancy: Actual last year \_\_\_\_\_ % Previous year \_\_\_\_\_ % Estimated: \_\_\_\_\_ % \$ \_\_\_\_\_ Annually **Total gross estimated rent \$** \_\_\_\_\_  
 Utilities included in estimated rents:  Electric  Water  Sewer  Gas  Oil  Trash collection  \_\_\_\_\_

Comments on the rent schedule, actual rents, estimated rents (especially regarding differences between actual and estimated rents), utilities, etc.: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# SMALL RESIDENTIAL INCOME PROPERTY APPRAISAL REPORT

The undersigned has recited three recent sales of properties most similar and proximate to the subject property and has described and analyzed these in this analysis. If there is a significant variation between the subject and comparable properties, the analysis includes a dollar adjustment reflecting the market reaction to those items or an explanation supported by the market data. If a significant item in the comparable property is superior to, or more favorable than, the subject property, a minus (-) adjustment is made, thus reducing the adjusted sales price of the comparable property; if a significant item in the comparable property is inferior to, or less favorable than, the subject property, a plus (+) adjustment is made, thus increasing the adjusted sales price of the comparable property. [(1) Sales Price / Gross Monthly Rent]

ITEM	SUBJECT	COMPARABLE SALE NO. 1			COMPARABLE SALE NO. 2			COMPARABLE SALE NO. 3					
Address													
Proximity to subject													
Sales price	\$	<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$			<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$			<input type="checkbox"/> Unf. <input type="checkbox"/> Furn. \$					
Sales price per GBA	\$	\$			\$			\$					
Gross monthly rent	\$	\$			\$			\$					
Gross mo. rent mult. (1)													
Sales price per unit	\$	\$			\$			\$					
Sales price per room	\$	\$			\$			\$					
Data and/or Verification Sources													
ADJUSTMENTS	DESCRIPTION	DESCRIPTION	+ (-) \$ Adjustment		DESCRIPTION	+ (-) \$ Adjustment		DESCRIPTION	+ (-) \$ Adjustment				
Sales or financing concessions													
Date of sale/time													
Location													
Leasehold/Fee Simple													
Site													
View													
Design and appeal													
Quality of construction													
Age													
Condition													
Gross Building Area	Sq. ft.			Sq. ft.			Sq. ft.			Sq. ft.			
Unit breakdown	No. of units	Rm. count			No. of units	Rm. count			No. of units	Rm. count			
	Tot	Br	Ba	Vac.	Tot	Br	Ba	Vac.	Tot	Br	Ba	Vac.	
Basement description													
Functional utility													
Heating/cooling													
Parking on/off site													
Project amenities and fee (if applicable)													
Net Adj. (total)													
		<input checked="" type="checkbox"/> + <input type="checkbox"/> -		\$		<input checked="" type="checkbox"/> + <input type="checkbox"/> -		\$		<input checked="" type="checkbox"/> + <input type="checkbox"/> -		\$	
Adjusted sales price of comparable													

Comments on sales comparison (including reconciliation of all indicators of value as to consistency and relative strength and evaluation of the typical investor's/purchaser's motivation in that market):

ITEM	SUBJECT	COMPARABLE NO. 1			COMPARABLE NO. 2			COMPARABLE NO. 3		
Date, Price and Data										
Source for prior sales within year of appraisal										

Analysis of any current agreement of sale, option, or listing of the subject property and analysis of any prior sales of subject and comparables within one year of the date of appraisal:

Total gross monthly estimated rent \$ \_\_\_\_\_ X gross rent multiplier (GRM) \_\_\_\_\_ = \$ \_\_\_\_\_ INDICATED VALUE BY INCOME APPROACH

Comments on income approach (including expense ratios, if available, and reconciliation of the GRM) \_\_\_\_\_

**INDICATED VALUE BY SALES COMPARISON APPROACH** \_\_\_\_\_ \$

**INDICATED VALUE BY INCOME APPROACH** \_\_\_\_\_ \$

**INDICATED VALUE BY COST APPROACH** \_\_\_\_\_ \$

This appraisal is made  "as is"  subject to the repairs, alterations, inspections, or conditions listed below  subject to completion per plans and specifications.

Comments and conditions of appraisal: \_\_\_\_\_

Final reconciliation: \_\_\_\_\_

The purpose of this appraisal is to estimate the market value of the real property that is the subject of this report, based on the above conditions and the certification, contingent and limiting conditions, and market value definition that are stated in the attached Freddie Mac Form 439/Fannie Mae Form 1004B (Revised \_\_\_\_\_).

**I (WE) ESTIMATE THE MARKET VALUE, AS DEFINED, OF THE REAL PROPERTY THAT IS THE SUBJECT OF THIS REPORT, AS OF \_\_\_\_\_ (WHICH IS THE DATE OF INSPECTION AND THE EFFECTIVE DATE OF THIS REPORT) TO BE \$ \_\_\_\_\_.**

**APPRaiser:** Signature \_\_\_\_\_ Name \_\_\_\_\_ Date Report Signed \_\_\_\_\_ State Certification # \_\_\_\_\_ State Or State License # \_\_\_\_\_ State

**SUPERVISORY APPRAISER (ONLY IF REQUIRED):** Signature \_\_\_\_\_ Name \_\_\_\_\_ Date Report Signed \_\_\_\_\_ State Certification # \_\_\_\_\_ State Or State License # \_\_\_\_\_ State

Did  Did Not Inspect Property

SALES COMPARISON ANALYSIS

INC

RECONCILIATION